

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNEL LLANILLTUD FAERDREF**



Minutes of the Hybrid Meeting of Llantwit Fardre Community Council held on Monday, 30th October, 2023 at 5 p.m. at the Community Council Office, rear of Carnegie Parish Hall, Main Road, Church Village.

PRESENT

Community Councillor G.Stacey – Chair

Community Councillors

J.Beattie, R.Butler, P.Fletcher, A.Green, J.James, K.Johnson, J.Murphy, D.Stone and
G.Warren

Officers in Attendance

Ms.Karyl May – Clerk & Executive Officer
Ms.Claire Hendy – Responsible Finance Officer
Mr.Michael Cooper – General Services Manager

75. APOLOGIES FOR ABSENCE

RESOLVED – to note that apologies for absence had been submitted by Community Councillors B.James, A.Raines and S.Trask.

76. CHAIR'S ANNOUNCEMENT

The Chair indicated that he attended the meeting of the Leisure and Amenities Committee held on the 23rd October, 2023 and the item relating to the Council's 50th Anniversary next year raised quite a lot of interest by Members.

He was therefore of the view, that in his capacity as Chair of the Council that the Council's Jubilee should be celebrated by way of a Summer Fete.

It was therefore, **RESOLVED** –

1. That the staff start making the necessary arrangements and bookings for the holding of a Summer Fete in 2024 and reports thereon be presented to the Leisure and Amenities Committee;

2. That Members of the Finance and Policy Committee be requested to allocating more money into the Cost Centre for Events when considering the budget proposals for the 2024/25 financial year.

77. DECLARATIONS OF INTEREST

RESOLVED – to note that in accordance with the Members' Code of Conduct, the following interests were declared at the meeting:-

1. Community Councillor G.Stacey – Agenda Item 9(2) – Disposal of Land – “my interest is of a personal nature as I know the Lessees”.
2. Community Councillor D.Stone – Agenda Item 9(1) – Request of Use of Community Council Office – “I am the Chair of the Charitable organisation that made the request. I shall leave the meeting during consideration of this item as my interest is of a personal and prejudicial nature”.

78. MINUTES

RESOLVED –

1. To approve as a correct record the Minutes of the meeting of the Community Council held on the 25th September, 2023.
2. To approve as a correct record the Minutes of the Extraordinary Meeting of the Community Council held on the 4th October, 2023.
3. To receive the Minutes of the meeting of the Leisure and Amenities Committee held on the 23rd October, 2023.

79. PUBLIC BREAK

The following question was received from Mr.Ioan Bellin:-

“What action is the Community Council taking to help residents with the cost of living crisis this Autumn/Winter, for example, is the Council running a Warm Hub at the refurbished Ty Illtud hall in Church Village?”.

Response of the Clerk

“Following on from last year’s success, the Council has once again facilitated the Warm Hub, which is held at Ty Illtud on the 1st, 3rd and 4th Thursday of each month from 9 a.m. to 12 noon.

The use of the hall is give free to the Church Council of St.Illtud’s where no charge is made for hot drinks and refreshments.

This event is also advertised on the Council’s Facebook page”.

With the permission of the Chair, Mr.Bellin aske the following supplementary question:-

“Some Community Councils, such as Ynysybwl are providing lessons on `how to cook on a budget`. Does the Community Council have any similar plans?”

Response of the Clerk

“Just recently Ty Illtud was hired by `Communities for Work Plus (CfW+)` which is an initiative run by RCTCBC. The hall was hired one day a week for a six week period where people were taught how to cook using a slow cooker. At the end of the course, the attendees received a free slow cooker”.

80. POLICE REPORTS

Members were presented with the crime figures for the Church Village and Tonteg Wards for the period 11.09.2023 – 11.10.2023.

Members were also informed that there were 19 occurrences in the Llantwit Fardre and Efail Isaf Wards over a period of 30 days as reported to the Clerk on the 18th October, 2023.

REPORTS OF THE CLERK

81. RESOLVED – to note the following planning applications received from Rhondda Cynon Taf County Borough Council had been forwarded to Members for consideration:-

- i. Liddington, Dehewydd Lane, Llantwit Fardre – 2 Oak trees in front and rear gardens.
- ii. 6 Llanerch Goed, Llantwit Fardre – First floor side extension.
- iii. 30 Lon y Cadno, Church Village – T1 Oak – remove minor deadwood and stubs, crown lift to provide 5m decrease to first foliage from ground. T2 Common alder – remove minor deadwood and reduce lateral limbs to provide 3m clearance of buildings.
- iv. Y Bythin, Main Road, Tonteg – Change of use of property from an office (use Class B1) to a dwelling (use Class C3).
- v. 24 Maesteg Crescent, Tonteg – Demolition of conservatory and construction of single storey rear extension.
- vi. Summerdale Clsoe, Dolgellau Avenue, Tonteg – Installation of detached purpose built GRP outbuilding to house sprinkler system, water tank and pump gear.
- vii. 6 Rowan Gardens, Church Village – Prune the lower overhanging branches up to 30ft back to the fence line.
- viii. 20 Barnard Way, Church Village – Two storey extension.
- ix. Brynmor, 21 Meadow Crescent, Tonteg – Dormer loft conversion.
- x. 34 Queens Drive, Llantwit Fardre – Single storey front, side and rear extension.

- xi. 8 Heol Tir Coch, Efail Isaf – Retrospective application for an extended, replacement balcony with canopy to the rear and for a lean-to roof over an existing raised patio to create a woodstore at the side of the property.

81. REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS 2023

The Clerk reported that as of the 9th October, Rhondda Cynon Taf County Borough Council commenced its statutory review of Polling Districts, Polling Places and Polling Stations within the area of the local authority.

Members were therefore requested to make any representations either by giving alternative places that may be used as Polling Places or Stations or supporting the existing arrangements by the deadline of the 17th November, 2023.

Some Members raised concerns about the distance that voters have to travel to the polling stations currently located in the Woodlands, and Meadow Farm.

RESOLVED – that the Clerk make representations on behalf of the Community Council in respect of the polling stations located at Woodlands and Meadow Farm, Llantwit Fardre.

82. INCOME AND EXPENDITURE ACCOUNTS FOR SEPTEMBER, 2023

RESOLVED – to confirm the income and expenditure accounts for the month of September, 2023.

83. ACCOUNTS FOR PAYMENT

RESOLVED –

1. To agree to the accounts for payment for the month of October, 2023 together with the additional payments that were received subsequent to the circulation of the agenda, as shown in the table below:-

OCTOBER, 2023		
Lloyds	Bank Charges	14.65
PC Help Services	Email Hosting	48.86
British Telecom	Cloud Voice	158.92
Lyreco	Stationery	218.34
RCTCBC	Salaries, Pensions, HMRC	16,000.00
RCTCBC	Qtr.2 Payroll Charges	5,775.52
RCTCBC	Payroll Services 2023/24	2,646.00
EDF Energy	Electric (Office) (September, 2023)	357.33
RCTCBC	Rates (Carnegie Parish Hall) (Sept.23)	602.00
EDF Energy	Electric (Carnegie Parish Hall) (Aug.23)	203.45

EDF Energy	Electric (Carnegie Parish Hall) (Sept.23)	233.14
RCTCBC	Rates (Ty Illtud – Car Park) (Sept.23)	243.00
RCTCBC	Rates (Ty Illtud – Hall) (Sept.23)	134.00
EDF Energy	Electric (Ty Illtud) (Sept.23)	66.01
EDF Energy	Electric (Ty Illtud) (Aug.23)	0.04
Total Energy	Gas (Ty Illtud) (Aug.23)	38.51
Window Company	Window for Ty Illtud	570.00
EDF Energy	Street Lighting (Electric) (April/Sept)	2,544.49
Fuel Genie	Diesel (CN16 FAU)	207.79
Fuel Genie	Fuel – Ride-on-Mower	142.24
TOTAL		£27,583.68
ADDITIONAL PAYMENTS		
Initial Hygiene	Sanitary Provision	161.27
G&C Electric	Supply & Fit 5 Lights to Carnegie Parish Hall	450.00
Total Energy	Gas (Ty Illtud) (Sept)	121.15
Total Energy	Gas (Carnegie Parish Hall/Office)	210.02
HM Land Registry	Land Query at Meadow Farm	3.00
TOTAL		£28,529.12
RETROSPECTIVE PAYMENTS		
Total Energy	Gas (Carnegie Parish Hall) (Aug.23)	151.96
Biffa Waste	Recycling (Sept-Dec.23)	187.36
Biffa Waste	General Waste (Sept-Dec.23)	1,083.42
OVERALL TOTAL		£29,951.86

2. To confirm the payments made using the debit card, as shown in the table below:-

Payee	Item	Cost
Carpet Tiles Next Day	Carpet Tiles & Tape (Carnegie Parish Hall & Ty Illtud)	769.00
Amazon	Landscape Pegs & Grease	40.00
DVLA	Vehicle Tax (CE58 YNA)	320.00
TOTAL		£1,128.67

84. INDEPENDENT REMUNERATION PANEL FOR WALES – DRAFT ANNUAL REPORT 2024/25

In accordance with the requirements of Section 147 of the Local Government (Wales) Measure, 2011, the Clerk informed Members that the Independent Remuneration Panel for Wales had published their Draft Annual Report 2024/25.

The Clerk reported that there were no significant changes to the report published for 2023/24 other than the Panel proposes that from September, 2024, the returns need only show the total amounts paid in respect of the monetary payments and therefore the individual Councillors will not be named.

The deadline for any representations in respect of the draft Annual Report were to be made by the deadline of the 8th December, 2023.

RESOLVED –

1. To note the information as outlined in the report;
2. To note that any representations should be made by the deadline of the 8th December, 2023.
3. That the determinations of the Panel be reported at a meeting of the Finance and Policy Committee to assist Members in making an informed recommendation to Council in respect of determining the budget and precept for 2024/25.

85. BUDGETARY CONTROL – AUTHORITY TO SPEND

In accordance with paragraph 4.5 of the Council's Financial Regulations, the Clerk reported on urgent action that was required to take down a tree that posed a risk to users of The Ridings play area.

The tree was taken down by RCTCBC at an approximate cost of £375.

RESOLVED – that in accordance with Paragraph 4.5 of the Council's Financial Regulations to endorse the action taken by the Clerk in the arranging of the removal of the dangerous tree at The Ridings play area at an approximate cost of £375 (invoice yet to be received).

URGENT ITEMS

With the permission of the Chair, the two following items were considered as `urgent items`.

86. FINANCIAL SUPPORT – MORGAN SINDALL

In accordance with Minute No.16 of the Leisure and Amenities Committee held on the 23rd October, 2023, Members were informed that the Clerk had contacted the Head of 21st Century Schools of RCTCBC and Morgan Sindal to clarify how much of a contribution the Council could expect. In response, the Clerk was informed that this could not be provided but if the Council could provide costs of a few different options then they would be considered.

RESOLVED – that quotes be sought for equipment that could be placed in and which are needed in some of the Council's play areas, for example, gym equipment for Tonteg Park and that the Clerk takes the necessary action.

87. CHRISTMAS FETE – SATURDAY, 2ND DECEMBER, 2023

With reference to Minute No.64(3) of the Council Meeting held on the 25th September, 2023, the Clerk set out in her report a table showing the previous bookings that had been placed for both the Christmas Fete and the Senior Citizens' Dinner, together with the further activities that had been arranged for the 2nd December, 2023.

RESOLVED –

1. to endorse the action taken by the Clerk in arranging the additional activities for the Christmas Fete on the 2nd December, 2023;
2. to agree to the costs, as set out in the report, for the additional activities.

88. MOTIONS

Consideration was given to the following Motions:-

- (a)** Standing in the names of Community Councillors G.Warren (Proposer) and A.Green (Seconder):-

"We request that the Community Council display signage along 20 mph routes to reinforce/remind motorists of the speed limit. The signs are in addition to the regulator speed signs and should take the form of reminders e.g. '20 mph Saves Lives'. This is something that the local schools could get involved in, in designing the reminder signs".

During a discussion, Community Councillor K.Johnson read out the contents of an email that he had received from the Highways Traffic Management Section of RCTCBC in respect of the 20 mph repeater signs being no longer prohibited as under the new legislation, repeater signs are considered to be street lights themselves.

RESOLVED – that this matter be looked into by the Clerk.

- (b)** Standing in the names of Community Councillors K.Johnson (Proposer) and J.James (Seconder):-

"Following discussions with a local business, namely The Bush Inn, Llantwit Fardre, they have kindly proposed that a defibrillator and cabinet be purchased jointly with this Community Council. The defibrillator is to be installed outside their premises for the mutual benefit of the wider community.

A sum of £500 has generously been offered with the balance to be funded by this Council.

Ownership and maintenance of the defibrillator and cabinet will be the responsibility of the Council.

The installation of the defibrillator at this location will fill a gap in such provision within our Community and at the same time working in partnership with local businesses.

It is therefore moved that funding be drawn from CIL receipts to assist in paying the balance for the defibrillator and cabinet; and that this equipment be purchased and installed as soon as practicably possible”.

RESOLVED – to adopt the Motion.

89. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED - that under the Public Bodies (Admission to Meetings) Act, 1960 (as extended by s.100 of the Local Government Act, 1972), the public and accredited representatives be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Parts 4,5,6 (where appropriate).

REPORTS OF THE CLERK CONTAINING EXEMPT INFORMATION

The Chair informed Members that in view of the fact that Community Councillor D.Stone had declared a personal and prejudicial interest in the report relating to the ‘Request of Use of the Current Community Council Office’ - this report would be the last item to be considered, thus allowing Councillor Stone to leave the meeting and not return.

90. DISPOSAL OF LAND

RESOLVED – That the individual plots of land that are leased to three Licensees at Pen yr Eglwys be gifted to the individuals concerned and that they pay the necessary conveyancing fees.

Note: Community Councillor G.Stacey declared a personal interest in the above matter (Minute No.77(1) above, refers).

91. REQUEST OF USE OF CURRENT COMMUNITY COUNCIL OFFICE

With referenced to Minute No.74 of the Extraordinary Meeting of the Council held on the 4th October, 2023, the Clerk attached to her report at Appendix A, a copy of the Agreement between this Council and the Charitable Organisation who are to lease the current Community Council Office located at the rear of the Carnegie Parish Hall up until May, 2027.

RESOLVED – to agree to the Agreement, subject to the two amendments made at the meeting being included.

Note: Community Councillor D.Stone having declared a personal and prejudicial interest in the above matter (Minute No.77(2) above, refers) left the meeting prior to the above matter being considered.

**GRAHAM STACEY
CHAIR**

The meeting closed at 5.50 p.m.

Signed.....Dated.....

